



Project Manager

TaskForce Engineering Inc. is a design-build construction company completing a wide range of projects in the industrial, commercial and institutional sectors.

TaskForce is currently looking for a Project Manager with a minimum of 10 years' experience working in the ICI construction sector.

Qualifications:

- Post-secondary degree/diploma in a construction related field
- Minimum of 5 years' experience as a project manager in the construction industry completing projects in the ICI sectors.
- Familiarity in the design-build method of construction would be an asset.
- Proficiency in AutoCAD (latest version) for the production of working drawings is preferred.
- Working knowledge of the current Ontario Building code and applicable standards.

Job Description:

- Work with sales team to produce preliminary designs as required
- Work with drafting team to produce/detail working drawings once contract is secured
- Must be extremely well organized with the ability to multi-task and prioritize multiple projects/tasks and deadlines.
- Excellent management and communication skills ensuring an ability to work closely with clients, sub-trades, site superintendents and staff to arrange and organize sub-trades and suppliers to achieve scheduling deadlines for a project.
- Responsible for taking the project from the early design stages through to completion. This includes being part of the team as the client liaison, detailed design drafting, permit submissions, tendering, contracting sub-trades and suppliers, working closely with superintendents and building departments throughout the project, arranging utilities, etc...
- Responsible to closely monitor project budget along with monthly invoicing for accounts payable and receivable.
- Preparation of warranty manuals and as constructed drawings

Please forward resume to cvandenburg@taskforce-eng.com